

CONTRACT BRIDGE ASSOCIATION OF IRELAND

DATA PROTECTION AND PRIVACY POLICY

1. Purpose of Notice

This statement sets out how your personal information will be handled by the Contract Bridge Association of Ireland (CBAI, “we”, “our”, “us”), as controller of the personal data (as specified in point 4 of this notice), and/or on our behalf by our associates and third-party service providers, from 25 May 2018, in accordance with the General Data Protection Regulation (GDPR).

2. Contact Us

If you have any questions in relation to the CBAI’s use of your personal data, or would like to submit a request in respect of your rights under the GDPR, please contact us at info@cbai.ie.

3. Personal Data

The data we will retain and process for you will include your name, contact details (email address, mobile phone number, mailing address), gender, Masterpoint grade, on some occasions your signature, and such other information as may be necessary to perform the functions outlined at point 4 below. In addition, your photograph may be required for certain competitions, and may be published on our website or in our publications, or those of our associated bodies, to mark competition victories or other noteworthy achievements.

We will also store your results for any competitions you play in, as a historical record of those competitions, and for the purposes of the CBAI Masterpoint (grading) scheme. Historical ranking lists and competition prizewinners may be required for archiving purposes, and, as such, will not in principle be removed from the records.

The GDPR makes reference to special categories of personal data. The CBAI does not record any data of this kind, apart from such personal health information as may be explicitly advised to us by players for the purpose of protecting their health and wellbeing while playing in, or

travelling to, competitions. Any such special data retained by the CBAI will be stored in accordance with the provisions of the GDPR.

4. Legal Basis for Handling and Retaining Data

Our legal basis for processing your personal data is our legitimate interest as the body responsible for the administration and promotion of bridge within the Republic of Ireland; we use the data for the affiliation of members, the communication of information, the organisation of events, the maintenance of the Masterpoint (grading) scheme, the selection and preparation of teams to represent the Republic of Ireland in international competitions, and the promotion of those events and competitions. The data will be recorded in our membership database, which is stored in compliance with the GDPR.

Data is stored electronically, and is password-protected, with access is limited to the staff of the CBAI. These staff are responsible for the maintenance and ongoing security of personal data held by us, and have been trained adequately to perform this function.

Your data will be removed from our database if you validly request us to do so (see your rights, in point 8 of this notice).

5. Associated Body and Third-Party Recipients of Personal Data

Your personal data may be shared with the Irish Bridge Union (IBU, the governing body for the island of Ireland), as appropriate for the IBU's competitions and events. In addition, some of your data may be shared with competition organisers to allow them to run their competitions, and with Bridgewebs or other organisations that act as data processors for us. They may only use it for the specific purposes for which they act as data processors, and they are not free to pass it on to any unconnected organisations.

On occasion, a very limited amount of your data (specifically, your name and grade) may be shared with newspapers and other periodicals for the purposes of publicising participation in, or the results of, a bridge competition.

Your personal data is not passed on by us for use by any other third parties that are not connected with Irish bridge.

6. International Transfer of Personal Data

Your personal data may be transferred by the CBAI to such international bodies as are necessary for the purposes of entering Home Championship, European, or World bridge competitions for which you have qualified and agreed to play, or which you have agreed to enter. In these circumstances, only such data as is required by the competition organisers for the purposes of entering the competition will be transferred. These competition organisers may share your personal data with Bridgewebs or other organisations that act as data processors for them. They may only use it for the specific purposes for which they act as data processors, and they are not free to pass it on to any unconnected organisations.

7. Retention of Personal Data

The CBAI will retain your personal data on our database until you validly instruct us to remove your data from our records.

8. Your Data Protection Rights

You have a number of rights in relation to your personal data, which are set out in the table below. Note that in certain circumstances, these rights may not be absolute.

Right	Details
Right of Access	You have the right to request a copy of the personal data held by the CBAI about you, and to access that information.
Right to Object	You have the right to object at any time to the processing of your personal data by the CBAI, where we process that data on the legal basis of pursuing our legitimate interests.
Right to Rectification	You have the right to have any inaccurate data which the CBAI holds about you updated or corrected.
Right to Erasure	In certain circumstances, you have the right to have your personal data deleted from the CBAI's records,

	for example if you exercise your right to object (see above) and the CBAI does not have a legitimate reason to process your data or no longer requires your data for the purposes set out in this notice.
Right to Restriction of Processing	You have the right to ask the CBAI to restrict processing your personal data in certain cases, including if you believe the data we hold about you is inaccurate or our use of your data is unlawful. If you validly exercise this right, the CBAI will store your data but will refrain from processing it until the issue is resolved.

Should you consider that the processing of your personal data by the CBAI or any of its associated bodies or service providers infringes the provisions of the GDPR, you may lodge a complaint with the supervisory authority in the EU member state of your habitual residence, or in the place where the alleged infringement occurred. The supervisory body in the Republic of Ireland is the Irish Data Protection Commission (telephone 1890 252231, email info@dataprotection.ie).